

# Askham Bryan Parish Council

ANNUAL Parish Council Meeting to be held on Thursday 21 May 2026 at 7:30pm in the in the Village Hall

## AGENDA

1. To elect the Chair of the Council for the ensuing year.
2. To elect the Vice Chair of the Council for the ensuing year.
3. Committee Structure, to note the current membership of the Natural Environment Committee
4. To receive and approve where requested apologies for absence.
5. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
6. Public Participation.
7. To **approve & sign the minutes** of the meeting of the Parish Council held on 16<sup>th</sup> April 2026 and to note a retrospective correction to the minutes of the February 2026 meeting.
8. **Planning Matters**
  - Planning Applications Received**
    - None
  - Planning Decision Notices Received**
    - 26/00263/FUL - Springfield House, 66 Main Street - Single storey rear extension. Approved by the Local Planning Authority.
9. To receive the **North Yorkshire Police Crime Report**
10. Ward Councillor's Report
11. **Other Matters**
  - 9.1 To consider plans for Christmas 2026.
  - Standing Agenda Items.**
  - 9.2 Village Hall matters.
  - 9.3 To consider matters for referral to the City of York Council Community Care Team.
12. To consider **financial issues** as below
  - 12.1 Report of invoices to be paid in May/June 2026.
    - a) Monthly bank charges - £4.25.
    - b) Repair of tractor mower - Garden & Estate Machinery Services - Deck Drive Belt £59.79 + labour £23.
    - c) Yorkshire Local Councils Associations - annual subscription - £238.
  - 12.2 To receive the monthly report of budgeted income and expenditure to date versus actual.
  - 12.3 To consider a recommendation that the Chair and the Responsible Financial Officer (RFO) sign the Certificate of Exemption noting that information required by Regulation 15 (2), Accounts and Audit Regulations 2015 be published on the authority website before 1 July 2026 as the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2026.
  - 12.4 To receive the Internal Auditor's Report and note any recommendations.
  - 12.5 Formal approval of the 2024/25 Annual Governance Statement (AGAR 2024/25 Part 2).
  - 12.6 Formal approval of Accounting Statements 2024/25.

13. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (906-910) and to report on any posts made on Facebook.
14. To receive the Action Tracker.
15. **Dates of meetings in the rest of 2026.**  
18<sup>th</sup> June, 16<sup>th</sup> July, 20<sup>th</sup> August, 17<sup>th</sup> September, 15<sup>th</sup> October and 19<sup>th</sup> November.  
All to be held at the Village Hall at 7:30pm.